

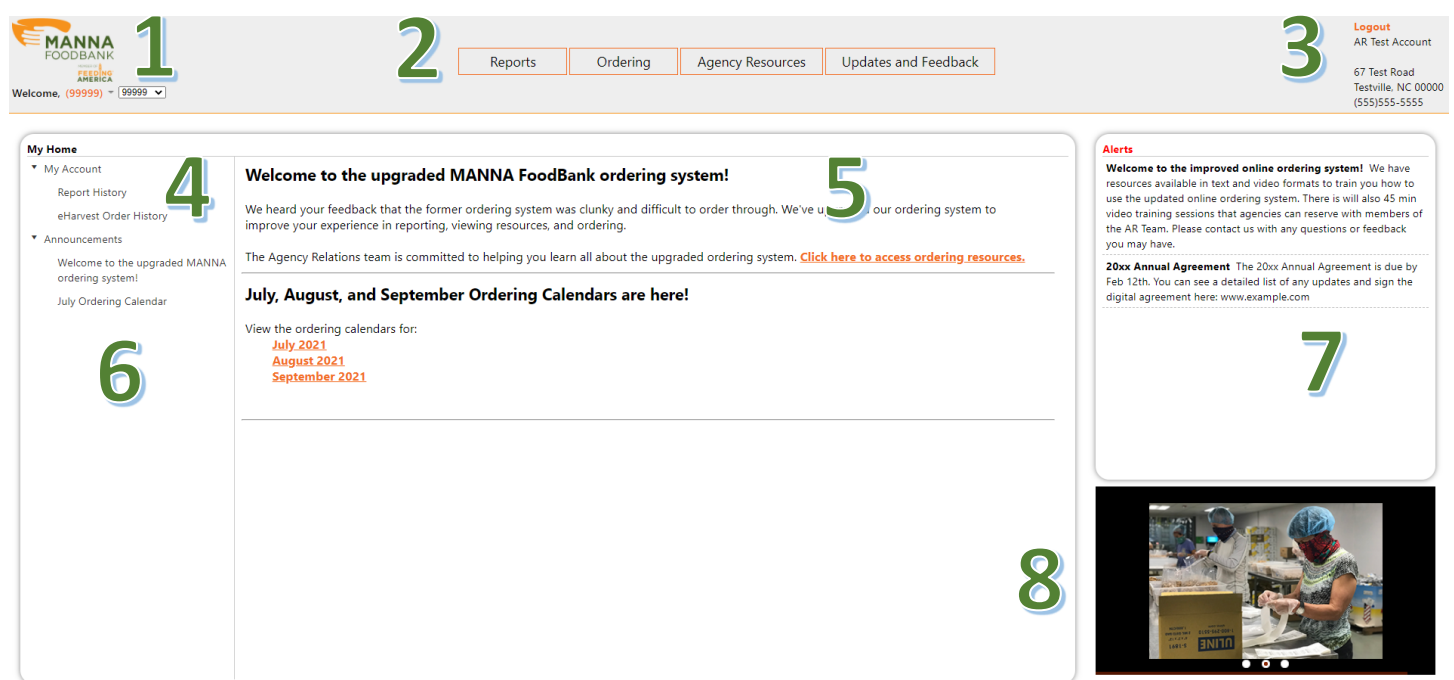
MANNA FoodBank

Online Ordering Guide for Partner Agencies

Version 1.1

The Home Page

After logging in you will be taken to the Home Page of the online ordering system.



The screenshot shows the home page layout with the following numbered callouts:

- 1:** MANNA FoodBank logo and user welcome message.
- 2:** Navigation menu with links for Reports, Ordering, Agency Resources, and Updates and Feedback.
- 3:** Logout and AR Test Account options.
- 4:** My Account sidebar menu.
- 5:** Main announcement: "Welcome to the upgraded MANNA FoodBank ordering system!"
- 6:** Announcements section.
- 7:** Alerts section.
- 8:** Image gallery showing food packaging.

Here are the sections of the Home Page of the online ordering system:

1. Clicking the MANNA logo will always return you to the Home Page from any screen
2. Direct links to:
 - a. Navigate to the Reports page
 - b. Starting an Order
 - c. Navigate to Agency Resources on the MANNA FoodBank website
 - d. Submit Updates and Feedback directly to the Agency Relations Team
3. Logout of the online ordering system
4. Open Report or Order history in the center of the Home Page
5. Announcements and News from MANNA Foodbank
6. Highlight and Find an Announcement by topic
7. Customized alerts to your agency
8. Image Gallery