

REPORT OF COMMODITIES FOR MONTH OF \_\_\_\_\_, 2012

AGENCY NAME \_\_\_\_\_ AGENCY # \_\_\_\_\_ PHONE # \_\_\_\_\_ FAX # \_\_\_\_\_

ADDRESS \_\_\_\_\_

NAME AND TITLE OF PERSON COMPLETING THIS FORM \_\_\_\_\_

**REPORT DUE BY THE 15<sup>th</sup> OF THE NEXT MONTH** \*Reporting period runs from the 1<sup>st</sup> day of the month to the last day of the month.

**\*Fill in the invoice number and date in the grid below. Report the item/amount received in CASES.**

Week 1		Week 2		Week 3		Week 4		Week 5	
Invoice #	Date Received	Invoice #	Date Received	Invoice #	Date Received	Invoice #	Date Received	Invoice #	Date Received
Commodity	Amt/Check (✓) Item Received	Commodity	Amt/Check (✓) Item Received	Commodity	Amt/Check (✓) Item Received	Commodity	Amt/Check (✓) Item Received	Commodity	Amt/Check (✓) Item Received
Beans, Green 24/#300 can		Beans, Green 24/#300 can		Beans, Green 24/#300 can		Beans, Green 24/#300 can		Beans, Green 24/#300 can	
Beef Stew 24/24 oz		Beef Stew 24/24 oz		Beef Stew 24/24 oz		Beef Stew 24/24 oz		Beef Stew 24/24 oz	
Carrots 24/#300 can		Carrots 24/#300 can		Carrots 24/#300 can		Carrots 24/#300 can		Carrots 24/#300 can	
Chic Leg Qtrs 4/10#		Chic Leg Qtrs 4/10#		Chic Leg Qtrs 4/10#		Chic Leg Qtrs 4/10#		Chic Leg Qtrs 4/10#	
Chicken, Whole 10 / 3#		Chicken, Whole 10 / 3#		Chicken, Whole 10 / 3#		Chicken, Whole 10 / 3#		Chicken, Whole 10 / 3#	
Corn 24/#300 can		Corn 24/#300 can		Corn 24/#300 can		Corn 24/#300 can		Corn 24/#300 can	
Fruit, Mixed 24/#300 can		Fruit, Mixed 24/#300 can		Fruit, Mixed 24/#300 can		Fruit, Mixed 24/#300 can		Fruit, Mixed 24/#300 can	
Juice, Cranapple 8/64 oz		Juice, Cranapple 8/64 oz		Juice, Cranapple 8/64 oz		Juice, Cranapple 8/64 oz		Juice, Cranapple 8/64 oz	
Juice, Orange 8/64 oz		Juice, Orange 8/64 oz		Juice, Orange 8/64 oz		Juice, Orange 8/64 oz		Juice, Orange 8/64 oz	
Peaches 24/#300 can		Peaches 24/#300 can		Peaches 24/#300 can		Peaches 24/#300 can		Peaches 24/#300 can	
Peas 24/#300 can		Peas 24/#300 can		Peas 24/#300 can		Peas 24/#300 can		Peas 24/#300 can	
Plums, Dried 24/1#		Plums, Dried 24/1#		Plums, Dried 24/1#		Plums, Dried 24/1#		Plums, Dried 24/1#	
Potatoes, Dehy 12/1#		Potatoes, Dehy 12/1#		Potatoes, Dehy 12/1#		Potatoes, Dehy 12/1#		Potatoes, Dehy 12/1#	
Rice 30/2#		Rice 30/2#		Rice 30/2#		Rice 30/2#		Rice 30/2#	
Tomatoes, Diced 24/#300 can		Tomatoes, Diced 24/#300 can		Tomatoes, Diced 24/#300 can		Tomatoes, Diced 24/#300 can		Tomatoes, Diced 24/#300 can	

**EMERGENCY FOOD BOX (PANTRY) INFORMATION: (FOOD GIVEN OUT TO INDIVIDUALS TO BE PREPARED AT HOME)**  
**\*\*PLEASE RECORD ACTUAL NUMBER OF INDIVIDUALS SERVED**

**\*\*RECORD ENDING MONTHLY  
 INVENTORY ON PAGE 2**

NUMBER OF HOUSEHOLDS – TOTAL \_\_\_\_\_

NUMBER OF INDIVIDUALS - TOTAL \_\_\_\_\_

